

MINUTES

Oshkosh Cable Television Advisory Commission

Regular Meeting

September 3, 2003

The regular meeting of the Oshkosh Cable Television Advisory Commission was held at 4:00 p.m. on September 3, 2003 in Room 404 of City Hall.

The meeting was called to order by Chairman Witte and roll call was taken. Present were members Mr. McCormick, Mr. Tower and Mrs. Sieber. Also present was Jon Urben, OCAT Cable Media Services Director and Barb Pandolfo of Time Warner Cable.

Chairman Witte then asked for consideration of the minutes from the July 9, 2003 meeting. It was moved by Mr. Tower, seconded by Mr. McCormick, that the minutes be approved as presented. Motion carried unanimously.

Chairman Witte then asked for any communications from cable subscribers or the general public. Judy Thalhoffer from 686 Franklin Street addressed the commission. Mrs. Thalhoffer's noted she is not a Time Warner subscriber but has been receiving interference from OCAT CATV 2 on her antenna feed. She noted she has called Time Warner customer service on three separate occasions to resolve the interference but they have not addressed the situation. Mr. Witte noted it sounded as though Time Warner must have a signal leak in her area that is causing the interference over her antenna reception. Mrs. Panfolfo noted she would have Time Warner look into the matter and cc Mr. Witte with a response. She noted Time Warner would most likely conduct a field audit in Mrs. Thalhoffer's area to check all the lines.

Chairman Witte then asked for the Report of the Franchisee. Mrs. Pandolfo noted Time Warner's Government Relations Coordinator Audrey Neimann has left the company. She noted Linda Renson, Time Warner Customer Service Manager, would be the contact for government relations issues until they find a replacement.

Chairman Witte then asked for the Report of OCAT and the Friends of OCAT. Under the Report of OCAT Mr. Urben noted he and his staff have been busy preparing for a very challenging 2004 budget. The first draft required a 4.4% cut of the operating budget, which would require the elimination of the station's part-time staff. The full impact of such a cut would be shared at the November meeting. He noted the station is also in the final stages of planning the full transition of playback to DVD on CATV 2, leaving only a few SVHS VCR's for playback on CitiCable 10. He also noted the station is busy as usual with fall events coverage including the upcoming Holiday Parade, the candidate forums and more.

Under the Report of the Friends of OCAT, Mr. Urben noted the non-profit group was wrapping up it's 2003-04 underwriting campaign, which seeks local businesses to support programs the OCAT budget could not cover, such as high school sports coverage, the "Spotlight on Schools" program and others. In addition, the Friends are planning their 4th annual "Friends Football Frenzy" fundraiser on November 16. Mr. Urben also noted the group is wrapping up the details for the 2004 OCAT Card, a membership card to Friends of OCAT members that offers discounts and specials at various Oshkosh businesses.

There being no Unfinished Business or New Business, Chairman Witte then asked for the date of the next meeting. It was noted the next Cable Commission meeting would be scheduled for Wednesday, November 5, 2003 in Room 404. It was motioned by Mrs. Sieber, seconded by Mr. Tower that the Commission adjourn at 4:14 p.m. Motion carried unanimously.

Respectfully submitted,

Jon G. Urben

OCAT Cable Media Services Director
City of Oshkosh

cc: Mr. Richard Wollangk
Mrs. Barb Pandolfo