

MINUTES

Oshkosh Cable Television Advisory Commission

REGULAR MEETING

April 2, 2003

A special meeting of the Oshkosh Cable Television Advisory Commission was held at 4:00 p.m. on April 2, 2003 in Room 404 of City Hall.

The meeting was called to order by Chairman Witte and roll call was taken. Present were members Mr. McCormick, Mrs. Sieber, Mr. Tower and Mr. Mike Traeger (sitting in for Mrs. Thorpe from UWO). Also present was Jon Urben, Executive Director of Oshkosh Community Access Television.

Chairman Witte then asked for consideration of the minutes from the March 5, 2003 meeting. It was moved by Mr. Tower, seconded by Mrs. Sieber, that the minutes be approved as presented. Motion carried unanimously.

Under Unfinished Business, Chairman Witte noted the purpose of this special meeting was to discuss and approve the 2nd draft of the CATV 2 and CitiCable 10 policies and procedures manuals. He noted because the channels would be operational May 1, OCAT staff requested the meeting in April in hopes that the new policies could be in place by that time. He noted the first drafts were discussed at the March 5 meeting and before the commission now was the second draft with underlined changes from the initial review. Chairman Witte then asked for any further discussion on the 2nd draft of the policy manuals for both channels. Mr. Urben then reviewed the underlined portions of the 2nd drafts that were revised or updated according to the Commission's request. Mr. Urben noted that the City Attorney's office was unable to review the "generally offensive" programming considerations in Section VI. of the CATV 2 policy manual. He noted the Attorney's office would look at the manuals as soon as they could and notify the commission if they felt any of Section VI. posed any concerns. It was then motioned by Mr. McCormick, seconded by Mr. Tower that the policy and procedures manuals for CATV 2 and CitiCable 10 be approved as presented. Motion carried unanimously.

Chairman Witte then asked for New Business agenda items. Mr. Urben updated the Commission on OCAT's remodeling progress, noting they are doing well and expect to meet their May 1 completion date. Mr. Urben also announced OCAT's Grand Re-Opening Dedication Ceremony and Open House, set for Thursday, May 8 from 4-6 p.m. at the OCAT facility. He noted the event is open to the public and would include tours, refreshments, door prizes and more. He noted the dedication ceremony would start at 5:15 p.m. with comments from the Mayor, Commission Chair and others. Still under New Business, Mr. Urben noted OCAT was hosting the WAPC (Wisconsin Association of PEG Access Channels) 2003 Spring Conference held at the Pioneer Resort May 2-3.

He noted the conference attracts 40-60 attendees representing PEG access channels from throughout Wisconsin. Mr. Urben encouraged Commission members to attend the Friday, May 2 Video Festival Banquet, highlighting winners of the various video categories. Chairman Witte noted he has attended past banquets and strongly encouraged commission members to attend as it is a very entertaining program. Mr. Urben noted tickets to the banquet were \$25/person and any interested attendees could contact his office.

Chairman Witte then asked for the date of the next meeting. After some discussion it was agreed the commission would meet next on Wednesday, May 7 @ 4:00 p.m. in Room 404 of City Hall. Upon motion by Mrs. Sieber, seconded by Mr. Tower, the Commission adjourned at 4:11 p.m.

Respectfully submitted,

Jon G. Urben
Cable Media Services Director, Oshkosh Community Access Television

cc: Mr. Richard Wollangk
Mrs. Barb Pandolfo